



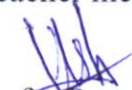
**Proceedings of the Parent -Teacher meeting held on 18<sup>th</sup> December 2018  
and 20<sup>th</sup> December 2018**

The Parent –Teacher meeting was conducted on 18<sup>th</sup> December and 20<sup>th</sup> December 2018. Parents of students who scored below 35% (the eligibility criteria) were invited for the meeting on 18/12/2018. The parents of other students were invited for meeting on 20/12/2018. The parents were greeted by the receptionists, who directed them to Kadamba hall where the mentors and the preclinical HODs had assembled. The gathering was addressed by the PTM committee chairperson, Dr. S.M.R. Usha, who welcomed and briefed the parents on the following:

1. She said that the PTM was called to enhance the interaction between the parents & the teachers and also to discuss with them about the academic performance & personality development of their wards.
2. She explained that 75% of attendance is required in theory and practical separately, if any candidate has less than 75% of attendance he/she will not be permitted to appear for RGUHS examinations as per the rules of RGUHS.
3. Students should compulsorily attend all the three internal assessment examinations.
4. Average of best two internal assessment marks will be sent to the university. Minimum of 35% marks are required for eligibility to appear for university examinations in theory & practical separately. Those students who are having less than 75% attendance and less than 35% marks in theory and practicals are not eligible to appear for RGUHS exam.
5. Parents were informed that 50% of the marks are required out of university theory & viva-voce marks combined in each subject.

The chairperson then invited Dr. Vishnuvardhan, Prof & HOD, Dept. of Psychiatry, to address the gathering. Dr. Vishnuvardhan, in his speech, emphasized the importance of counseling in the mental well being of the students.

The chairperson thanked the gathering after which refreshments were served. The mentors then took their mentees along with their parents to the HODs. Respective HODs also explained the parents about the remedial actions taken by the mentors to improve their academic performance. Counseling and advice were given on an individual basis and other issues involving transport, attendance, etc were also resolved. The parents were then thanked for attending and actively participating in the parent teacher meeting.

  
Chairperson for Parents- Teachers  
Meeting Committee  
(Pre-clinical Departments)

Chairperson  
Parents Teachers Meeting Committee for Pre-Clinical





Copy to:

1. Dean
2. IQAC chairperson
3. Associate Dean HR
4. Members of the committee
5. HOD's of the Pre-clinical departments
6. Mentorship Committee chairperson
7. Office copy

  
**Chairperson**  
Parents Teachers Meeting Committee for Pre-Clinical  
Rajarajeswari Medical College & Hospital  
Bangalore - 560074





**CIRCULAR**

A Parent-Teacher Committee Meeting has been convened on 07/12/2018 at 2.30 pm in Biochemistry HOD's room to discuss about the upcoming Parent-Teacher Meeting to be held on 17/12/2018. The following members are requested to attend the same –

- |                        |                    |
|------------------------|--------------------|
| 1. Dr. S.M.R. Usha     | Chairperson        |
| 2. Ms. Suma Bhaskar    | Member coordinator |
| 3. Dr. Jyothi Lakshmi  | Member             |
| 4. Dr. Puneeth M       | Member             |
| 5. Dr. Rajshree Badami | Member             |
| 6. Ms. Lavanya Ravi    | Member             |
| 7. Mr. Gaurav Sharma   | Member             |

CHAIRPERSON

DR. S. M. R. USHA

Parent-Teacher Committee

Chairperson  
Parents Teachers Meeting Committee for Pre-Clinical  
RajaRajeswari Medical College & Hospital  
Bangalore - 560074

Copy to:

All the members

Office copy





### Minutes of PTM committee

A PTM meeting was held on 07/12/2018 at 2.30 pm in chairperson's chamber in the Dept. of Biochemistry. The following members of the committee were present

Post	Name & Designation	Department	Signature
Chairperson	Dr. S.M.R. Usha Prof. & Head	Biochemistry	
Member coordinator	Ms. Suma Bhaskar Asst. Professor	Physiology	
Member	Dr. Jyothi Lakshmi Asst. Professor	Anatomy	
Member	Dr. Puneeth M Assistant Professor	Physiology	
Member	Dr. Rajshree Badami Asst. Professor	Biochemistry	
Member	Ms. Lavanya Ravi	Female UG student	
Member	Mr. Gaurav Sharma	Male UG student	

#### AGENDA:

To discuss the plan of action to conduct PTI meeting for pre-clinical students





### **Resolution of PTM committee:**

- Marks of all the students are to be informed to the parents/Guardians through mail.
- The parents of students who have secured less than 50% are to be informed by phone.
- The parents of students with less than 35% marks have been asked to attend the meeting compulsorily to discuss about their ward's progress.
- It was decided to conduct the Parent-Teacher meeting on 17/12/18 at Kadamba hall from 10.30 am onwards.
- The parents of the rest of the students may meet the HODs & mentors on 18/12/18 after 10.30 am.
- The mentors are to accompany the parents when they visit the respective HODs.
- A feedback form is to be given to the parents to obtain their feedback.
- Refreshments are to be arranged outside the Kadamba Hall.





No. RRMCM & H/NAAC/2018-19

Date: 14/11/2018

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**CIRCULAR**

A meeting has been convened on 15/11/2018 for the Pre Clinical HODs and Mentorship committee Chairperson Dr. Deepali in the Department of Biochemistry to discuss about the PTI meeting to be held after the I<sup>st</sup> Internal Assessment for I<sup>st</sup> MBBS 2018-19 batch.

  
CHAIRPERSON

DR. S. M. R. USHA

PTI committee

**Chairperson**

Parents Teachers Meeting Committee for Pro- Clinical  
RajaRajeswari Medical College & Hospital  
Bangalore - 560074

Copy to:

HOD of Anatomy

HOD of Physiology

Dr. Deepali- Mentorship committee chairperson

Office copy





### Minutes of PTI committee meeting

A PTI meeting was held on 12/10/2018 at 2.30 pm in chairperson's chamber in the Dept. of Biochemistry. The following members of the committee were present -

Post	Name & Designation	Department	Signature
Chairperson	Dr. S.M.R. Usha Prof. & Head	Biochemistry	
Member coordinator	Ms. Suma Bhaskar Asst. Professor	Physiology	
Member	Dr. Jyothi Lakshmi Asst. Professor	Anatomy	
Member	Dr. Puneeth M Assistant Professor	Physiology	
Member	Dr. Rajshree Badami Asst. Professor	Biochemistry	
Member	Ms. Lavanya Ravi	Female UG student	
Member	Mr. Gaurav Sharma	Male UG student	

#### AGENDA:

1. Introduction of the members of the committee.
2. To discuss the plan of action to conduct PTI meeting for pre-clinical students.

"Community Development Through Excellent Health care  
Education, Service & Research Systems"

**Chairperson,**  
Parents-Teachers Meeting Committee,  
RajaRajeswari Medical College & Hospital  
Bangalore - 560074



No. RRMCM & H/NAAC/2018-19


Date: 11/10/2018

**CIRCULAR**

A meeting of the PTI (Parent-Teacher Interaction) committee has been convened on 12/10/2018 at 2.30 pm in Biochemistry HOD's room to introduce the members of the committee and discuss the agenda of the committee.

The following members are requested to attend the same –

- |                        |                    |
|------------------------|--------------------|
| 1. Dr. S.M.R. Usha     | Chairperson        |
| 2. Ms. Suma Bhaskar    | Member coordinator |
| 3. Dr. Jyothi Lakshmi  | Member             |
| 4. Dr. Puneeth M       | Member             |
| 5. Dr. Rajshree Badami | Member             |
| 6. Ms.Lavanya Ravi     | Member (Student)   |
| 7. Mr.Gaurav Sharma    | Member (Student)   |

  
CHAIRPERSON  
DR. S. M. R. USHA  
PTI committee

Copy to:

All the members

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**Chairperson,**  
Parents-Teachers Meeting Committee,  
RajaRajeswari Medical College & Hospital  
Bangalore - 560074





**Parent Teachers Meeting Committee  
Calendar of Events for 2018-19**

Month	Activities
August 2018	RGUHS examination for 2017-18 batch
September 2018	I MBBS admissions Initiation of mentor system Allotment of students to mentors
October 2018	Reconstitution of PTI Committee PTI committee meeting
November 2018	1 <sup>st</sup> Internal assessment Meeting with Pre-clinical HODs and mentorship chairperson
December-2018	PTI committee meeting 1 <sup>st</sup> Parent Teacher Interaction Parents Feedback
January-2019	2 <sup>nd</sup> Internal assessment
February/ March 2019	Meeting with Pre-clinical HODs and mentorship chairperson PTI committee meeting 2 <sup>nd</sup> Parent Teacher Interaction
April/May-2019	3 <sup>rd</sup> Internal assessment PTI with selective students based on 3 <sup>rd</sup> Internal Assessment
June/ July 2019	RGUHS exams (batch 2018-19)

**Note:** Tentative calendar has been prepared based on the RGUHS calendar of events for the year 2018-19.

Associate Dean-Dr.Naveen.S  
PTM Committee Chairperson (Pre-clinical)-Dr.S.M.R.Usha  
IQAS Coordinator-Dr.Shruthi A.N

*Usha*  
**Chairperson**  
Parents Teachers Meeting Committee for Pre-clinical  
Rajarajeswari Medical College & Hospital  
Bangalore - 560074



RAJARAJESWARI MEDICAL COLLEGE & HOSPITAL

#202, Kambipura, Mysore road, Bangalore-560074



Ref no: RRMCH/BION/2018

06/12/2018  
Bangalore

From  
Dr. S.M.R.Usha  
Prof & HOD of Biochemistry,  
Rajarajeswari Medical College & Hospital,  
Bangalore.

To,  
The Dean,  
RRMC&H,  
Bangalore.

Respected Sir,

**Subject: Regarding the Parents-Teachers Meeting to be held on 18/12/2018 and 20/12/2018.**

With reference to the above subject, I request you Sir, to give permission to conduct Parent Teacher Meeting for underperformers of 1<sup>st</sup> Internal Assessment for I MBBS students (2018-19 Batch) on 18/12/2018 and 20/12/2018.

Thanking you

Yours faithfully

DS  
6/12/18  
Dean  
Rajarajeswari Medical College & Hospital  
Kambipura, Bangalore-560 074.

Chairperson  
Scientific Committee for Pre-Clinical  
Parents Teachers Meeting  
Rajarajeswari Medical College & Hospital  
Kambipura, Bangalore - 560074





**Parent Teachers Meeting Committee  
Calendar of Events for 2018-19**

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August 2018	RGUHS examination for 2017-18 batch
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April/May-2019	3 <sup>rd</sup> Internal assessment PTI with selective students based on 3 <sup>rd</sup> Internal Assessment
June/ July 2019	RGUHS exams (batch 2018-19)

**Note:** Tentative calendar has been prepared based on the RGUHS calendar of events for the year 2018-19.

Associate Dean-Dr.Naveen.S  
PTM Committee Chairperson (Pre-clinical)-Dr.S.M.R.Usha  
IQAS Coordinator-Dr.Shruthi A.N

*(Signature)*  
**Chairperson**  
Parents Teachers Meeting Committee for Pre-Clinical  
Rajarajeswari Medical College & Hospital  
Bangalore - 560074





No. RRMCH & H/NAAC/2018-19

Date: 11/10/2018

PTI (Parent- Teacher Interaction) committee is reconstituted with the following as Chairperson, Member coordinator and Members with effect from 11/10/2018.

The chairperson has to intimate all other members regarding the reconstitution of the committee and to participate in the meetings actively whenever required. The committee has to hold the meetings before the 1<sup>st</sup> & 2<sup>nd</sup> Internal Assessments and submit the minutes of the meeting to the chairperson of IQAS.

Parent – Teacher Interaction Committee – Under Associate Dean Human Resource  
(Dr. S. Naveen)

Post	Name & Designation	Department	Phone no./ Email
Chairperson	Dr. S.M.R. Usha Prof. & Head	Biochemistry	9945698453 <a href="mailto:usha_manohar@yahoo.com">usha_manohar@yahoo.com</a>
Member coordinator	Ms. Suma Bhaskar Assistant Professor	Physiology	9845171575 <a href="mailto:suma.bhaskar@gmail.com">suma.bhaskar@gmail.com</a>
Member	Dr. Jyothi Lakshmi Assistant Professor	Anatomy	9535376652 <a href="mailto:drjyothilakshmi@gmail.com">drjyothilakshmi@gmail.com</a>
Member	Dr. Puneeth M Assistant Professor	Physiology	9980568905 <a href="mailto:mail2coolpuni@gmail.com">mail2coolpuni@gmail.com</a>
Member	Dr. Rajshree Badami Assistant Professor	Biochemistry	9164699284 <a href="mailto:drrajshreeb@gmail.com">drrajshreeb@gmail.com</a>
Member	Ms. Lavanya Ravi	Female UG student	6361286985 <a href="mailto:Lavanyaravi2000@gmail.com">Lavanyaravi2000@gmail.com</a>
Member	Mr. Gaurav Sharma	Male UG student	9877935962 <a href="mailto:Garavstar007@gmail.com">Garavstar007@gmail.com</a>

Dean

RRMCH, Bengaluru.  
Dean

Rajarajeswari Medical College & Hospital  
Kambipura, Bangalore-560074.

"Community Development Through Excellent Health care  
Education, Service & Research Systems"





Prof & HOD, Dept. of Biochemistry Dr Usha S.M.R and Mrs Sowrabhi, Asst Prof Dept. of Biochemistry interacting with the Parents



Parents and Mentors discussing performance of the students.



Prof & HOD, Dept. of Physiology Dr Prashanth and Dr Amareshwari, Asst Prof Dept. of Physiology interacting with the Parents



Prof & HOD, Dept. of Anatomy Dr Shruthi B.N and Mrs Sowrabhi, Asst Prof Dept. of Biochemistry interacting with the Parents



1st year MBBS mentors attending the PTI meeting



Dr HV Shetty, Chairperson PTI Committee with All Heads of Departments at the meeting



Dr Shruthi BN, Prof & HOD, Dept. of Biochemistry interacting with Parents.



Dr Usha SMR, Prof & HOD, Dept of Biochemistry interacting with Parents



Dr Prashanth, Prof & HOD, Dept. of Physiology with Parents along with Mrs Shwetha, Tutor, Dept. of Biochemistry



Dr Usha SMR, HOD Dept. of Biochemistry interacting with the Parents along with mentor Dr Amareshwari, Asst. Prof, Dept of Physiology



Dr Prashanth, Prof & HOD, Dept of Physiology,  
with Parents along with Mrs H G Sowrabhi, Asst. Prof. Dept of Physiology